



CITY OF SEATTLE

Licensed Veterinary Technician

SALARY:	\$25.24 - \$29.32 Hourly
LOCATION:	Seattle Animal Shelter, 15th Avenue West, Washington
JOB TYPE:	Classified Civil Service, Regular, Full-Time
SHIFT:	Day
DEPARTMENT:	Finance and Administrative Services
BARGAINING UNIT:	WSCCCE, Local 21 - Truck Drivers
CLOSING DATE	Continuous

POSITION DESCRIPTION:

The Seattle Animal Shelter is committed to providing compassionate and quality care to pets and low-cost spay and neuter surgeries to animals in need. We are currently looking for a Licensed Veterinary Technician. Under the direct supervision of a Veterinarian, the Licensed Veterinary Technician prepares and monitors animals for surgery, administers anesthetics and other medications and treatments, assists with collection and preparation of laboratory samples, digital radiographs, medical examinations and procedures, prepares prescription medication and food, cleans and assembles surgical and medical materials and equipment, administers vaccinations and preventative care, and provides support along with the Veterinarian to the shelter and foster animals in our care.

JOB RESPONSIBILITIES:

- Prepares and administers pre-anesthetics, vaccines, microchips and other drugs/medications to animals under the direction of the Veterinarian; administers and monitors intravenous, intramuscular and inhalation anesthetics; intubates animals for gas anesthesia.
- Restrains animals of varying sizes and temperaments when loading them into individual cages and when administering pre-anesthetics, vaccines and other drugs/medications and during examinations.
- Prepares animals for surgery by shaving, vaccinating, scrubbing, and disinfecting the surgical site.
- Assists veterinarian during surgery by monitoring rate and depth of animal's respiration, heart rate and color of mucous membranes; administering antibiotics and vaccines as indicated; providing supplies and adjusting anesthetic levels.

- Monitors post-operative condition; alerts and assists veterinarian with emergencies.
- Cleans, disinfects, or sterilizes surgical supplies and equipment such as towels, wraps, drapes, instruments, clinic attire, and syringes.
- Monitors supply inventory and orders supplies when needed.
- Admits and discharges animals and gives pre-and post-operative instructions.
- Clean, feeds, waters and exercises animals; cleans animal cages.
- Washes clinic linens; loads washing and drying machines with cloths.
- Stocks supply cabinets and maintain inventory.
- Sells animal licenses.
- Assists the Shelter's veterinarian in examining, diagnosing and treating various medical conditions related to animals in the Shelter's care.
- Operates and oversees the maintenance of the autoclave, anesthesia machines, oxygen generators, and other veterinary equipment.
- Performs collection of laboratory samples includes urine, blood, feces and other bodily fluids; prepares samples for interpretation or processing; operates in-house laboratory equipment and performs routine equipment maintenance.
- Obtains digital radiographs using proper safety techniques and prepares images for evaluation.
- Performs dental prophylaxis and assists Veterinarian with veterinary dental procedures.
- Performs tonoscopy, tear tests, skin scrapings fecal and urine microscopic evaluation, ear cleanings, nail trims, and other routine medical procedures under Veterinarian supervision. Assists with shelter animal intake as needed.
- Assists with foster and shelter animal medical appointments, medication and food refills, medical record keeping, controlled drug record keeping, and inventory.
- Administers medications and treatments to shelter animals and applies medical protocols under the direction of the Veterinarian; participates in daily shelter health rounds.
- Assists with animal cruelty investigations through animal examinations, documentation, on-scene observations and testify in court as needed.
- Performs humane euthanasia under the direction of the Veterinarian and Animal Care staff.
- Performs other related duties of a comparable level/type as assigned.
- Performs occasional administrative duties commonly found in a clinic setting.

QUALIFICATIONS:

Required Qualifications

- A minimum of two years of experience as a licensed veterinary technician in the care and treatment of animals, at least one year of which was in assisting a licensed veterinarian in an animal clinic or hospital.
- Ability to lift and carry 40 pounds.
- Ability to lift and carry over 40 pounds with mechanical and/or personnel assistance
- Must be Licensed as a Veterinary Technician with the State of Washington.

Desired Qualifications

- Proficient with Microsoft Excel, Word, and Outlook and PetPoint.
- Familiarity with small animal dentistry procedures and techniques.
- Proficient with Idexx laboratory machines and software programs including VetConnect Plus, VetMedStat and VetLab.

ADDITIONAL INFORMATION:

- The work involves frequent exposure to agitated animals, feces, blood and disease.
- Selected candidates may be required to complete a background check.

APPLICATIONS MAY BE FILED ONLINE AT:
Job #2019-00637

If you are unable to apply on-line you may submit a paper application by the closing date to our office.

OUR OFFICE IS LOCATED AT:
Seattle Municipal Tower
700 5th Avenue, Suite 5500
Seattle, WA 98104

Careers@seattle.gov



Who May Apply: This position is open to all candidates that meet the minimum qualifications. The City of Seattle values diverse perspectives and life experiences. Applicants will be considered regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, sexual orientation, or gender identity. The Department encourages people of all backgrounds to apply, including people of color, immigrants, refugees, women, LGBTQ people, people with disabilities, veterans and those with diverse life experiences.

Accommodations for people with disabilities are provided on request.

The City is a Drug Free Workplace.

Licensed Veterinary Technician Supplemental Questionnaire

- * 1. Do you have at least two years of experience working as a licensed veterinary technician in the care and treatment of animals, at least one year of which was in assisting a licensed veterinarian in an animal care clinic or hospital?
- Yes No
2. If you answered "yes" to the previous question, how many years of experience do you have working as a licensed veterinary technician?
- Less than 2 years
 At least 2 years but less than 4 years
 4 years or more
- * 3. Are you currently licensed as a veterinary technician in the state of Washington?
- Yes No
- * 4. Are you able to lift and carry at least 40 pounds?
- Yes No

* Required Question